

LOS ANGELES UNIFIED SCHOOL DISTRICT  
Educational Service Center North

## *Toluca Lake Elementary*

4840 Cahuenga Blvd.  
North Hollywood, CA 91601  
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**John Deasy, PhD.**  
Superintendent Of Schools

**Linda Del Cueto**  
Instructional Area Superintendent

**Carol Reo-Bové**  
Principal

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### **SAFETY ALERT**

Dear Toluca Lake Parents and Families,

I need to let all of you know about a very **serious and important** matter. Unfortunately, there are many Toluca Lake Parents that have decided to stop in the parking lot, block all other vehicles, get out of their car and bring their child into the office if their child is late and the Valet is closed. This is causing many difficulties as well as a danger to our students. There are signs located in various parts of the parking lot that explain that it is illegal for anyone to stop or park their car in the parking lot unless they are a part of the staff. In order to avoid this situation, you need to park your car across the street and then walk your child into the office. The school police have been notified and will be vigilant and ticket any person who violates this rule.

Many parents have been taking advantage of the Valet Drop-Off Program. The program is in full force due to the wonderful assistance of our parent volunteers, it provides a quick easy way for you to avoid trying to find a parking spot. Simply drop off your child in our safety zone and feel assured that they will be guided to the entrance by our volunteers, on time.

Our school is an early start school and the reason for that is the traffic. Students must be in line on the yard at **7:45**. The late bell rings at **7:50** and the **front gate will be closed**. Your child is marked **late** if they arrive at 7:50. If this continues for more than 30 minutes cumulative, your child is labeled **truant** and a letter is sent from the district.

Our goal here at Toluca Lake is to teach the students to be safe, respectful and responsible. Planning to be here on time in the morning is an excellent way to teach your child how to be responsible and safe. Show them how to organize their homework, clothes and lunch ticket the night before. They will feel proud and secure in the knowledge that they know what to do and are prepared and ready for a wonderful day.

If you have any questions or suggestions in regards to this information, please do not hesitate to call us at (818) 761-3339.

Sincerely,

Toluca Lake Staff

