

LOS ANGELES UNIFIED SCHOOL DISTRICT

Toluca Lake Elementary

4840 Cahuenga Blvd.

North Hollywood, CA 91601

OFFICE: (818) 761-3339

FAX: (818) 761-7197

Ramon Cortines

Superintendent

Alma Pena Sanchez

District 2 Superintendent

Carol Reo-Bové

Principal

October 8, 2009

Dear Toluca Lake Parents and Families,

Thank you for all the wonderful support and cooperation you have given us in regards to our reorganization of classes. It is with much sadness that we say goodbye to Mrs. Sofer, an outstanding teacher. We wish her the best of luck in her future career. We were not able to keep her here due to the decrease in the number of students at our school. We needed to move many students to other classrooms in order to meet the state mandate of 24 students in each class room. We want to assure you that each and every child will still receive the same outstanding instruction and care that they are used to receiving as a Toluca Lake Student.

We have very many exciting events happening this month:

On October 15th we will hold an emergency drill with our students. Teachers are reviewing with the children the procedures for any type of emergency. Statistics have shown that the more times the drill is practiced the easier it will be to follow the routine if in fact a real emergency occurs. Please discuss with your children the procedures you would follow at home in case of an emergency so that they can feel assured that you have a plan.

On October 19th, we will have a kick-off assembly for our "Signature" fund raiser. This fund raiser will be an opportunity for you to purchase some beautiful, personal gifts for your love ones. Please be sure to browse through the brochure and turn in your orders by October 30th. More Info will be coming shortly.

On October 23rd we will hold a Mathematics parent workshop to support our parents in working with their children. Our Coordinator, Lisa Ward, will run the workshop which will be held in the Parent Center at 8:30. If you can come it will be a wonderful experience for you.

On October 30th, we will be celebrating Halloween. The events committee has planned a parade for the children to participate in with their costumes at 1:15. Of course all parents are invited to attend this special event. You will also receive a separate letter with all the details next week.

REMINDERS

The school **BOX TOPS for EDUCATION** drive is in full swing. Your child will need to send in whatever they have collected by **October 26th**. Each grade level with the most box tops will receive an ice cream party at the end of the drive.

All students should wear their **Toluca Lake Tee** on **Fridays**. The students are very excited to show their school spirit. These Tee shirts are also very good to wear when your child is on a school sponsored field trip.

All gates close at **7:50** every morning. Breakfast begins at 7:15. Once again, **Thank You** for all your support.

Sincerely,

The Administrative Team and Staff of Toluca Lake Elementary School