

LOS ANGELES UNIFIED SCHOOL DISTRICT

Toluca Lake Elementary

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Ramon C. Cortines

Superintendent

Alma Pena-Sanchez

District 2 Superintendent

Carol Reo-Bové

Principal

September 24, 2009

Dear Toluca Lake Parents and Families,

Thank you for a wonderful start to our new school year. Many parents have been taking advantage of the Valet Drop-Off Program. We appreciate your cooperation and understanding of our severe traffic problem. If, however, you choose to park your car across the street and walk your child to the gate, you need to be aware **THE GATES WILL CLOSE AT 7:50 a.m., which is the Line up Bell.** That means that you would need to arrive at the school area by at least 7:30 in order to find a parking spot across the street, walk your child and be at the gate by 7:45. At **7:50 a.m., the students are seated** in the classroom. It is **mandatory** to begin instruction at 7:50 and if your child is late, he/she will be missing an important part of the curriculum. **What is the solution to all this you ask? It is the Valet Drop-Off program.** The program is in full force due to the wonderful assistance of our parent volunteers, it provides a quick easy way for you to avoid trying to find a parking spot. Simply drop off your child in our safety zone and feel assured that they will be guided to the entrance by our volunteers, on time, for a wonderful school day.

The following dates are very important so please mark them on you calendar:

- School will be closed on **September 28th** as an unassigned day.
- On **September 29th**, we will hold our annual Back to School Night. The students will have an **early dismissal at 1:09**, on that day. Kindergarten through Grade 3 teachers will meet with Parents in their child's classroom at 5:30. Grades 4 and 5 parents will meet at 6:00, also in the classroom of their child. Our Parent Center and Library will be open as well to visit. Our PTA will be holding a fundraiser and provide dinner from In-n-Out burger. You will be able to pre-order your meal
- **On all Tuesdays starting September 29th through April 27th** we will have early dismissal for all students. On those Tuesdays, school will be out one hour earlier at **1:09** p.m. The early dismissals will allow us to provide instructional planning time and staff development.

Once again our school is promoting **SCHOOL SPIRIT** with our Toluca Lake Tees. The Leadership Team has designated Friday as Spirit Day. Please have your child wear their Toluca Tee on **Fridays**. We have attached a form for you to order the Tee shirt. You can send the form in with your child or come to the front office to purchase one. The tee shirt is a wonderful purchase because the students often wear it when they are going on a field

trip with their class. The shirt will immediately identify them as a Toluca Lake Elementary student.

We also will once again have our Jamba Juice Sale on Fridays after school. It was such a success last year and our students are looking forward to it. Please see the flyer that is in your folder concerning this promotion.

Parents the best news of all for our school is the fact that on the California Standards Test administered at the end of last year, our scores went up by 31 points. The Academic Performance Index for our school is now 796. This great success can not be achieved without the help of all stake holders, i.e. the parents, teachers, students and community. We need to work together, collaborate and support each other so that we will be able to continue to attain this great success. Remember, our school motto is: **TOGETHER WE ACHIEVE!**

Thank you for all of your help and understanding in the important business of educating your children.

Sincerely,

The Administrative Team and Staff of
Toluca Lake Elementary School